



New Customer Application

Customer Name:

Address:

Are you: Sole Trader Partnership Limited Company (Tick where applicable)
If Sole Trader or Partnership give names and home addresses of sole trader / partners below:

Address 1:

Address 2:

Nature of business: E-Mail Address:

Tel: Fax: Mobile:

VAT Reg No: Present Fuel Supplier:

No of Vehicles: Approx monthly usage: When did you start trading?

NAME & ADDRESS OF TRADE REFERENCE 1:
Telephone:

NAME & ADDRESS OF TRADE REFERENCE 2:
Telephone:

| Fuel Cards | Number of Cards Required |
|---------------------------|--------------------------|
| CSC Fuel Card (UK/IRE/EU) | |
| Fastfuel Card (UK) | |
| Keyfuels Card (UK) | |
| Total Eurotrafic Card | |

METHOD OF PAYMENT IS BY DIRECT DEBIT – PLEASE COMPLETE DIRECT DEBIT MANDATE

I confirm that the above information is correct and agree with the terms of use stated in our Terms & Conditions overleaf

I also confirm that I have the authorisation to sign for these services:

Signed: _____ Date: _____

Position: _____

Please return completed Application Form together with Direct Debit mandate to:

CSC Group
29 Lisbane Road, Scarva, Co Armagh, BT63 6LN, UK

TERMS AND CONDITIONS OF USE

Conditions of business for provision of Fuel Cards, Motorway Cards and other Services by Commercial Shipping Group "(CSC)"

- 1 In the following conditions "Cardholder" shall be the Bearer of the card. "Principal" shall mean the person, firm or company in whose name the account maintained by CSC. "Sites" shall mean those outlets at which the cards supplied shall be used. CSC Group "(CSC)" includes Commercial Shipping Co (Oils) Ltd, 29 Lisbane Road, Scarva, Co Armagh and Commercial Shipping Co (Oils) Ltd, 6 Fitzwilliam Square, Dublin 2 and such other companies as are or may become associates or subsidiaries of all or any of the above named companies.
- 2 The Principal shall request CSC to issue cards in respect of the Principal's nominated vehicles. The firm's name and a sequenced number shall be embossed on each card together with vehicle registration number if requested.
- 3 The Principal shall be responsible for the safe control of the card at all times and its issue to his drivers. The principal is also responsible for the confidentiality of each card's pin number.
- 4 The Card shall remain the property of CSC at all times and is returnable on request. It must not be passed to any other party (apart from the principal's employees) without prior written consent from CSC.
- 5 Whenever the CSC card is used in obtaining deliveries of fuel, or other services the cardholder shall sign a delivery voucher in a form and manner required by CSC. Where the site is Pin number operated a receipt must be retained by the cardholder for examination by his principal. The cardholder has the responsibility to ensure that the litreage marked matches the fuel delivered.
- 6 The principal will be invoiced monthly or more frequently if mutually agreed and the fuel will normally be paid for by the charging of a direct debit to the customer's account as stated on the invoice.
- 7 Card Application - The Principal shall be responsible for the accuracy of the information signed for on the card application form. The issue or refusal of the cards by CSC is based on credit information for insurance purposes obtained by a credit reference agency.
- 8 The cardholder must guard the card carefully against loss, theft or mutilation and report any of these events promptly to CSC. Failure to make that report makes the principal liable for all unauthorised drawings made.
- 9 The whole outstanding balance on the principal's account shall become due and payable in full to CSC and the right to use the CSC card shall automatically forthwith terminate (but without prejudice to the principal's liability for use of the CSC card after termination or to the rights of CSC already accrued at the date of such termination) upon the principal (if a company) going into liquidation whether compulsory or voluntary, or having a receiver or administrative receiver appointed of any part of its property or undertaking or has an administrator appointed, (if an individual) becoming bankrupt or dying or in either case enters into a formal or informal agreement with its creditors.
- 10 CSC may cancel a CSC card on the principal's written request and require the return of the relevant CSC card to CSC. CSC may cancel a CSC card at any time without notice or refuse to issue a new or replace any CSC card. Termination is without prejudice to the principal's liability in respect of the use of CSC prior to such termination. Unless and until such termination occurs, CSC shall reissue CSC cards from time to time for use by cardholders. The cardholder shall take all reasonable care and precaution to prevent the loss, theft or mutilation of any CSC card. The cardholder shall not disclose the Personal Identification Number of the card to any other person.
- 11 The principal undertakes not to factor any debts to a third party without written agreement of CSC. Failure to notify CSC of any debts being factored would make the Directors of the principal personally liable for any debts not paid to CSC.
- 12 If a CSC card is lost or stolen, the principal must immediately notify CSC at such address or telephone number as CSC may specify from time to time. If this notification is given orally, it must be confirmed in writing within one working day. Until CSC receives such notification of any loss or theft, the principal shall be liable for a period of two working days. After this period, the principal shall have no further liability for subsequent vouchers. The principal and the cardholder will give CSC all the information in their possession as to the circumstances of the loss and take all reasonable steps to assist CSC to recover the missing CSC card. CSC shall issue a reference number on such CSC cards which must be quoted on all correspondence.
- 13 No claim by the principal or a cardholder against a supplier may be the subject of a set-off or counterclaim against CSC.
- 14 CSC shall not be liable in any way if the CSC card is not honoured by a supplier, whether by way of non acceptance, non delivery of fuel or otherwise.
- 15 The principal shall forthwith notify CSC of any change to the Principal's address.
- 16 Where the principal consists of two or more parties such expression throughout shall mean and include such two or more parties and each or any of them. All obligations on the part of such principal shall be deemed to be joint and several obligations of such parties.
- 17 CSC may vary or add to these conditions at any time, subject to the requirements of statute, publication of any variation or addition by such means as CSC may select shall constitute effective notice to cardholders.
- 18 The foregoing Terms & Conditions shall be construed in accordance with the laws of Northern Ireland and the Parties hereby submit to the non-exclusive jurisdiction of Northern Ireland Courts.



STERLING BANK ACCOUNT

INSTRUCTION TO YOUR BANK TO PAY DIRECT DEBITS

Please fill in the whole form using a ball point pen and send it to:

CSC (Oils) Ltd
29 Lisbane Road
Scarva
Co. Armagh
BT63 6LN

Instruction to your Bank or Building Society

Please pay Commercial Shipping Co. (Oils) Ltd. Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Commercial Shipping Co. (Oils) Ltd. and, if so, details will be passed electronically to my Bank/ Building Society.

Name(s) of Account Holder(s)

..... /

Bank/Building Society Account No

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Branch Sort Code

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| | | | | | |
|--|--|--|--|--|--|

Originators Identification Number

| | | | | | |
|---|---|---|---|---|---|
| 9 | 6 | 4 | 5 | 4 | 9 |
|---|---|---|---|---|---|

Reference Number
(Office use only)

| | | | | | | | | | | | | | | | | | | |
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Name and Full postal address of your Bank or Building Society

To: The Manager.....

Bank/Building Society.....

.....Postcode.....

Signature(s)

..... Date:

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the Payer.



The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme.
- The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Commercial Shipping Co (Oils) Ltd will notify you 10 working days in advance of our account being debited or as otherwise agreed.
- If an error is made by Commercial Shipping Co (Oils) Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

